

Kia ora, Talofa lava, Malo e lelei, Kia orana, Bula vinaka, Taloha ni, Fakaalofa lahi atu, Warm Pacific Greetings Pacific Business Trust in collaboration with Inland Revenue Department will be holding FREE workshops. Are you looking at setting up a business, or are already in business and finding IRD compliances daunting? Not sure who to ask for help? Here's your opportunity to learn from the experts with workshops covering: -

INTRODUCTION TO BUSINESS

Start Date: Thursday 16th February

Time: 1.00pm to 3.00pm

An introduction to business tax obligations including structures, income tax, GST, record keeping and expenses. Essential in learning the basics especially if you have just started or are looking at setting up.

GST

Start Date: Thursday 23rd February

Time: 1.00pm to 3.00pm

A follow on from the Introduction to Business workshop. This workshop covers GST basics, how to complete GST returns, invoices, record keeping, due dates for payments and returns filing and online tools.

Venue: Pacific Business Trust Centre, 733 Great South Road, Otahuhu

Booking for ALL workshops is essential as numbers are limited:

To register: **Apeksha / Elizabeth ;**

Phone: **0800 287 7526 ;**

Email: **ApekshaS@pacificbusiness.co.nz**